



NO. 54 IN THE WRITING CENTER HANDOUT SERIES

So You Want to Be a Writing Center Tutor? The application deadline (for 2008-9) is March 5, 2008.

The Writing Center at Agnes Scott College offers a collaborative learning environment to students from all disciplines. In the center, peer tutors from a variety of majors work with other students, helping them to develop their critical thinking skills and express their ideas in written form. The tutors also benefit from their work in the Writing Center. Because they constantly reflect on thinking and writing processes, they experience dramatic changes in their own writing and analytical abilities.

Every year in the spring, the Writing Center hires students—rising sophomores, juniors, and seniors—to be writing center tutors. The application process is competitive, but there are several steps you can take to help ensure that your application is strong.

Get tutored! We strongly encourage applicants to work with tutors in the Writing Center multiple times. All writers, no matter how talented and proficient, will benefit from an outside perspective and the exchange of questions and ideas. The best way to learn to be a good tutor is to be a good tutee!

Hang out in the Writing Center. Talk to our friendly staff, come to workshops, pick out a favorite computer to use for writing all of your papers. If you're eligible for work study, ask about becoming a student aide. Notice our methodology—how do the tutors work with students? The more time you spend in the Writing Center, the more opportunities we'll have to recognize your strengths, and the more time you'll have to learn about what we do.

Talk to the tutors. Let them know that you're interested in the job; ask them to tell you what it's like to be a tutor. Hearing about their experiences will help you decide if tutoring is for you.

Take writing intensive courses. When you apply, we'll ask you for two writing samples, so you'll want to have plenty of strong candidates to choose from. Note that these courses do not have to be in English. We want to hire tutors who are strong writers in a variety of disciplines.

Introduce yourself to Dr. Christine Cozzens, the Writing Center director. It's very easy—just sign up for her office hours on the schedule posted on her office door (Buttrick G-7) or introduce yourself to her on campus! Bring questions about the job, a piece of writing, or your future path.

Apply! The hiring process for the next academic year begins with announcements and flyers in February; tutor selections are announced by mid-April. In February, Dr. Cozzens will send an email to all students detailing the application process. For 2008, applications will be due on Wednesday, March 5. Here's a sneak peak at what we will be asking for!

Two copies of a letter expressing your interest in and qualifications for the job.

Two copies of two writing samples (academic papers for ASC courses).

Two copies of any additional materials you choose to provide.

Two interviews, one with Dr. Cozzens and one with a tutor.

Names of two faculty members who can recommend you.